

## Records Destruction Information of Hong Kong Police Force in 2021

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	829.34	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	6 956.86	<ul style="list-style-type: none"> <li>• Files/Records relating to police district/office operation and management</li> <li>• Files relating to police case investigation</li> <li>• Files/Records relating to request for police assistance</li> <li>• Files relating to traffic investigation</li> <li>• Files/Records relating to traffic prosecution, summons and fixed penalty tickets</li> <li>• Files relating to road safety activities and promotion programmes</li> <li>• Files/Records relating to licensing and permits</li> <li>• Files/Records relating to roads works and parking matters</li> <li>• Files relating to town planning and development</li> <li>• General and departmental forms</li> </ul>
<b>Total</b>	<b>7 786.19*</b>	

*\*There is a slight discrepancy between the sum of individual items and the total due to rounding of*

*figures.*

*For enquiries concerning the above destruction information, please approach Hong Kong Police Force at [phq-gr@police.gov.hk](mailto:phq-gr@police.gov.hk).*