

Records Destruction Information of Information Services Department in 2021

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	49.07	<ul style="list-style-type: none"> • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	6.72	<ul style="list-style-type: none"> • Local Promotions Projects • Distribution of Publications • Placement of Government Advertisements • Visit Programmes • Visitors • Promotional Activities • Meetings
Total	55.79	

For enquiries concerning the above destruction information, please approach Information Services Department at internet@isd.gov.hk.