

Records Destruction Information of Rating and Valuation Department in 2021

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	17.37	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	251.39	<ul style="list-style-type: none"> • Rates and Government Rent • Billing and Payment • Tenancy Matters • Property Information / Statistics
Total	268.76	

For enquiries concerning the above destruction information, please approach Rating and Valuation Department at ads_adm@rzd.gov.hk.