

**Records Destruction Information of  
Civil Engineering and Development Department in 2022**

<b>Records Type</b>	<b>Quantity of paper records approved for destruction (linear metre)</b>	<b>Contents / Subject Matters</b>
Administrative Records	55.52	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	885.72	<ul style="list-style-type: none"> <li>• Consultancy &amp; Study</li> <li>• Engineering Project</li> <li>• Survey</li> <li>• Technical Policy &amp; Administration</li> </ul>
<b>Total</b>	<b>941.24</b>	

*For enquiries concerning the above destruction information, please approach Civil Engineering and Development Department at [enquiry@cedd.gov.hk](mailto:enquiry@cedd.gov.hk).*