

## Records Destruction Information of Companies Registry in 2022

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	23.63	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	1 767.00	<ul style="list-style-type: none"> <li>• Documents delivered to the Companies Registry under the Companies Ordinance</li> <li>• Files Relating to Companies Ordinance – Operation</li> <li>• Correspondence Papers and Documents Submitted Under the Companies Ordinance Which Are Not Registrable</li> </ul>
<b>Total</b>	<b>1 790.63</b>	

*For enquiries concerning the above destruction information, please approach Companies Registry at [creng@cr.gov.hk](mailto:creng@cr.gov.hk).*