

## Records Destruction Information of Fire Services Department in 2022

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	266.34	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	492.67	<ul style="list-style-type: none"> <li>• Records Relating to Fire Services Ambulance Operation</li> <li>• Files Relating to License of Ventilation System</li> <li>• Records Relating to Fire Services Operations</li> <li>• Files Relating to Licensing and Enforcement of Dangerous Goods and Timber Stores</li> <li>• Case Files Relating to Licensing and Certification in Licensing Division</li> <li>• Files Relating to Ambulance Mobilization</li> <li>• Files Relating to Conveyance of Patient</li> <li>• Files Relating to Different Type of Diseases</li> <li>• Files Relating to FSD Policy, Procedures and Responsibilities</li> <li>• Files Relating to Ambulance Services</li> <li>• Files Relating to Statistics on Ambulance Services</li> <li>• Files Relating to Certificate of Fire Service Installations and Equipment (FS251)</li> <li>• General Building Plans for New Buildings of Private Developments (New Projects Division)</li> </ul>

<b>Records Type</b>	<b>Quantity of paper records approved for destruction (linear metre)</b>	<b>Contents / Subject Matters</b>
<b>Total</b>	<b>759.01</b>	

*For enquiries concerning the above destruction information, please approach Fire Services Department at [as\\_gr@hkfsd.gov.hk](mailto:as_gr@hkfsd.gov.hk).*