

Records Destruction Information of Housing Department in 2022

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	223.40	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	1 221.35	<ul style="list-style-type: none"> • Files relating to management of public housing estates • Files relating to daily estate maintenance • Files relating to public housing construction projects • Files relating to subsidised sales flat • Files relating to Home Ownership Scheme • Files relating to application for Public Rental Housing • Files relating to the business of the Independent Checking Unit • Files relating to the business of the Investment and Operation Section • Files relating to the business of the Sales of First-hand Residential Properties Authority • Files relating to the business of Development and Procurement Sub-division • Files relating to income survey of public rental housing households • Files relating to legal advice and claim cases

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Total	1 444.75	

For enquiries concerning the above destruction information, please approach Housing Department at hkha@housingauthority.gov.hk.