

Records Destruction Information of Rating and Valuation Department in 2022

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	18.66	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	291.30	<ul style="list-style-type: none"> • Rates and Government Rent • Billing and Payment • Tenancy Matters • Property Information / Statistics
Total	309.96	

For enquiries concerning the above destruction information, please approach Rating and Valuation Department at ads_adm@rzd.gov.hk.