

Records Destruction Information of Water Supplies Department in 2022

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	53.21	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources
Programme Records	117.83	<ul style="list-style-type: none"> • Operational records on customer services functions • Operational records on management of water catchments, waterworks installations and water supply and distribution system • Operational records on water supply applications • Project records (maintenance)
Total	171.04	

For enquiries concerning the above destruction information, please approach Water Supplies Department at wsdinfo@wsd.gov.hk.