

Records Destruction Information of Buildings Department in 2023

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	10.50	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Human Resources
Programme Records	811.88	<ul style="list-style-type: none"> • Files relating to building issue of demolished and existing buildings • Records relating to Mandatory Building Inspection Scheme (MBIS) / Mandatory Window Inspection Scheme (MWIS) • MBIS / MWIS Notices – related minor works submissions • Files relating to demolished buildings • Records of Plans and Calculations • Testing and Inspection Reports / Records related to Building Projects • Files and reports relating to construction site monitoring
Total	822.38	

For enquiries concerning the above destruction information, please approach Buildings Department at enquiry@bd.gov.hk.