

**Records Destruction Information of
Housing Bureau / Housing Department in 2023**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	126.88	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	858.74	<ul style="list-style-type: none"> • Files relating to daily estate maintenance • Files relating to management of public housing estates • Files relating to public housing construction projects • Files relating to application for Public Rental Housing • Files relating to the business of the Sales of First-hand Residential Properties Authority • Files relating to the business of the Investment and Operation Section • Files relating to income survey of public rental housing households • Files relating to Redevelopment Projects • Files relating to the business of Appeal Panel (Housing) • Files relating to administration of the Housing Authority Headquarters Tender Box
Total	985.62	

For enquiries concerning the above destruction information, please approach Housing Bureau / Housing Department at hkha@housingauthority.gov.hk.