

Records Destruction Information of Auxiliary Medical Service in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	4.25	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	36.36	<ul style="list-style-type: none"> • Personal Records of Volunteers • Records relating to internal team training • Records relating to centralized training • Records relating to external first aid training • Records relating to deployment of first aid service • Records relating to deployment of service in Methadone Clinics
Total	40.61	

For enquiries concerning the above destruction information, please approach Auxiliary Medical Service at ds@ams.gov.hk.