

Records Destruction Information of Development Bureau in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	28.74	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	29.46	<ul style="list-style-type: none"> • Files relating to tree related enquiries and complaints • Files relating to attendance records of seminars and training programmes arranged by Tree Management Office • Files relating to enrolment of Public Relations Programme arranged by Tree Management Office • Files Relating to Legal Advice Given to Client Departments • Files Relating to North Lantau Development and the Western Harbour Crossing
Total	58.20	

For enquiries concerning the above destruction information, please approach Development Bureau at plbenq@devb.gov.hk (Planning and Lands Branch) or wbenq@devb.gov.hk (Works Branch).