

Records Destruction Information of Drainage Services Department in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	191.35	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	687.53	<ul style="list-style-type: none"> • Records relating to Planning, Involving Projects at Planning Stage, Studies, Consultancies Contracting and Other Associated Issues • Record Relating to Projects / Consultancies / Agency's Term Contracts and Others' Contracts • Files Relating to District Management • Files Relating to General Matters of Block Vote Items • Files Relating to Drainage Investigation and Improvement • Records relating to plants operations and maintenance
Total	878.88	

For enquiries concerning the above destruction information, please approach Drainage Services Department at enquiry@dsd.gov.hk.