

## Records Destruction Information of Food and Environmental Hygiene Department in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	345.23	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	758.89	<ul style="list-style-type: none"> <li>• Routine records relating to Cleansing; Complaints Management; Food Import and Export; Hawkers; Hygiene; Licensing; Markets; Prosecutions; Risk Communication; Survey and Statistics</li> </ul>
<b>Total</b>	<b>1 104.12</b>	

*For enquiries concerning the above destruction information, please approach Food and Environmental Hygiene Department at [enquiries@fehd.gov.hk](mailto:enquiries@fehd.gov.hk).*