

Records Destruction Information of Fire Services Department in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	157.51	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	459.03	<ul style="list-style-type: none"> • Records Relating to Fire Services Operations • Records Relating to Ambulance Services at Operational Level • Case Files Relating to Licensing and Certification • Files Relating to Certificate of Fire Service Installations and Equipment (F.S. 251) • Records Relating to License of Ventilation System • Records Relating to Mobilizing and Emergency Coordination Matters
Total	616.54	

For enquiries concerning the above destruction information, please approach Fire Services Department at as_gr@hkfsd.gov.hk.