

## Records Destruction Information of Government Laboratory in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	53.36	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	474.47	<ul style="list-style-type: none"> <li>• Case files</li> <li>• Test records on analytical tests</li> </ul>
<b>Total</b>	<b>527.83</b>	

*For enquiries concerning the above destruction information, please approach Government Laboratory at [glabinfo@govtlab.gov.hk](mailto:glabinfo@govtlab.gov.hk).*