

Records Destruction Information of Inland Revenue Department in 2024

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	38.90	<ul style="list-style-type: none"> • Administration • Procurement and Supplies • Finance and Accounting • Human Resources
Programme Records	8 644.27	<ul style="list-style-type: none"> • Computer Section • Document Processing Centre • Enquiry Service Office • Property Tax Section • Individuals Tax • Field Audit and Investigation • Objections and Appeals • Complaints • Profits Tax Matters • Stamp Office • Business Registration Office • Enforcement Section • Collection Management Section • Inspection Section • Charitable Donations Section
Total	8 683.17	

For enquiries concerning the above destruction information, please approach Inland Revenue Department at taxinfo@ird.gov.hk.