

**Records Destruction Information of
Customs and Excise Department in 2025**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	202.69	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	6 267.97	<ul style="list-style-type: none"> • Cargo Clearance • Passenger Clearance • Information / Intelligence • Investigation
Total	6 470.66	

For enquiries concerning the above destruction information, please approach Customs and Excise Department at customsenquiry@customs.gov.hk.