

**Records Destruction Information of  
Commerce and Economic Development Bureau in 2025**

<b>Records Type</b>	<b>Quantity of paper records approved for destruction (linear metre)</b>	<b>Contents / Subject Matters</b>
Administrative Records	0.34	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	6.97	<ul style="list-style-type: none"> <li>• Bilateral Trade Between Hong Kong and Foreign Countries</li> <li>• Communications and Broadcasting</li> <li>• Convention and Exhibition Industry</li> <li>• Hong Kong Export Credit Insurance Corporation</li> <li>• Hong Kong Trade Development Council</li> <li>• Import and Export</li> </ul>
<b>Total</b>	<b>7.31</b>	

*For enquiries concerning the above destruction information, please approach Commerce and Economic Development Bureau at [enquiry@cedb.gov.hk](mailto:enquiry@cedb.gov.hk).*