

## Records Destruction Information of Civil Engineering and Development Department in 2025

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	56.79	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	263.24	<ul style="list-style-type: none"> <li>• Building Project</li> <li>• Contract Administration</li> <li>• Engineering Project</li> <li>• Land Matter</li> <li>• Planning</li> <li>• Technical Policy &amp; Administration</li> </ul>
<b>Total</b>	<b>320.03</b>	

*For enquiries concerning the above destruction information, please approach Civil Engineering and Development Department at [enquiry@cedd.gov.hk](mailto:enquiry@cedd.gov.hk).*