

Records Destruction Information of Drainage Services Department in 2025

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	256.05	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	276.48	<ul style="list-style-type: none"> • Records Relating to Planning, Involving Projects at Planning Stage, Studies, Consultancies Contracting and Other Associated Issues • Records Relating to Projects / Consultancies / Contracts • Files Relating to Three - Tier Monitoring System of Sewage Services Trading Fund • Files Relating to General Matters of Block Vote Items • Files Relating to Drainage Investigation & Improvement • Records relating to plants operations and maintenance
Total	532.53	

For enquiries concerning the above destruction information, please approach Drainage Services Department at enquiry@dsd.gov.hk.