

Records Destruction Information of Fire Services Department in 2025

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	391.09	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	604.66	<ul style="list-style-type: none"> • Case Files Relating to Licensing and Certification • Files Relating to Ambulance Mobilization • Files Relating to Ambulance Services • Files Relating to Conveyance of Patient • Files Relating to Different Type of Diseases • Files Relating to Fire Services Department (FSD) Policy, Procedures and Responsibilities • Files Relating to License of Ventilation System • Files Relating to Licensing and Enforcement of Dangerous Goods and Timber Stores • Files Relating to Statistics on Ambulance Services • Records Relating to Ambulance Services at Operational Level • Records Relating to Fire Services Incident Report • Records Relating to Fire Services Operations
Total	995.74*	

**There is a slight discrepancy between the sum of individual items and the total due to rounding of figures.*

For enquiries concerning the above destruction information, please approach Fire Services Department at as_gr@hkfsd.gov.hk.