

**Records Destruction Information of
Housing Bureau / Housing Department in 2025**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	120.46	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	1 738.59	<ul style="list-style-type: none"> • Files relating to daily estate maintenance • Files relating to management of public housing estates • Files relating to tenancy matter of public housing estates • Files relating to public housing construction projects • Files relating to application for Public Rental Housing • Files relating to Home Ownership Scheme • Files relating to Appeal Panel (Housing) • Files relating to the business of the Committees' Section • Files relating to subsidised sales flat • Files relating to the business of the Private Housing Sub-division • Files relating to the business of the Sales of First-hand Residential Properties Authority • Files relating to construction law, prosecution and miscellaneous matters

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
		<ul style="list-style-type: none"> • Files relating to the business of the Investment and Operation Section • Files relating to the business of Development and Procurement Sub-division • Files relating to income survey of Public Rental Housing Households • Files relating to Redevelopment Projects • Files relating to the business of the Appeal Panel (Estate Agents Ordinance)
Total	1 859.05	

For enquiries concerning the above destruction information, please approach Housing Bureau / Housing Department at hkha@housingauthority.gov.hk.