

Records Destruction Information of Inland Revenue Department in 2025

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	75.23	<ul style="list-style-type: none"> • Administration • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	8 821.82	<ul style="list-style-type: none"> • Business Registration Office • Charitable Donations Section • Collection Management Section • Computer Section • Document Processing Centre • Enforcement Section • Enquiry Service Office • Field Audit and Investigation • Individuals Tax • Inspection Section • Objections and Appeals • Profits Tax Matters • Property Tax Section • Stamp Office
Total	8 897.05	

For enquiries concerning the above destruction information, please approach Inland Revenue Department at taxinfo@ird.gov.hk.